



Substandard Roads Task Force
Meeting Minutes
February 7, 2024

Sign in sheet attached.
Online attendance listed below.

Substandard Road Task Force members, all present or online:

Ge'Nell Gary
Rajeev Jain
Daniel Lee
Patrick Lopez
Glenn Trubee

Travis County TNR representatives present or online:

David Greear, P.E., Public Works Director
John Routh, P.E., PMP, Public Works Assistant Director
Kathy Hardin, P.E., Public Works Engineer

Travis County HHS representatives:

Monique Coleman, MPA, MCRP, Supportive Housing Division Director
Somchan (Ying) Vuthipadadon, CDBG Planning Manager

Order	Time	Moderator	Agenda Item
1	20	Rajeev	Welcome all and take citizen communications - Kathy to scribe, John to help keep time.
2	40	Kathy	TC staff walk the SSRTF through Section 384 elements, related Q&A and discussion.
3	10	Kathy	Short list of projects and SSRTF deadlines.
4	40	Rajeev	Continue the working session walking through the scoring matrix with real examples.
5	10	Kathy/Rajeev	Summarize next steps and assign tasks

Total	120
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1. Citizen Communications:

- a. The following spoke online: Matt Smith (Lawrence Drive), Roger Aufieri (2 rental homes on Lawrence Drive), Nicodemus Abowd (Julie Lane), Sarah Perez (Parkwood Drive), Cindy Decker (Deer Creek Ranch)
- b. The following were in attendance: Phillip Mullins (Parkwood Drive), Dillon Richmond (Deer Creek Skyview), Jared Brown (Deer Creek Skyview), Jim Lavender (Auger Drive), Larry Coulter (Auger Drive)
- c. Mr. Mullin provided suggestions for the matrix with a handout. Mr. Lavender and Mr. Coulter stated that they were surprised that the roads in this section of Travis Settlement are not maintained. It was discovered by happenstance. They requested the same standards met by other Travis Settlement roads which are maintained, and punch list cancelled. They stated that the utility provider confirmed their

utility locations are correct. Mr. Richmond and Mr. Brown spoke about Deer Creek Skyview. Their concerns are associated with off-site drainage, connectivity, and other concerns. They provided a handout. TNR concurs with the connectivity and drainage concerns and recommends this segment or entire segment to Hilltop so drainage can be corrected, and connectivity improved for the Deer Creek subdivision. Drainage from a maintained road to this substandard road, resulting in damage, is a concern for TNR and not discovered prior to this road discussion. Mr. Smith and Mr. Aufieri spoke about Lawrence Drive. They have been working with HHS and TNR. Drainage, heavy equipment, and Sutton Drive are primary concerns. HHS explained a plan with TNR to assist LMI appropriate areas by providing the community portion of the funding and TNR funding 70% of construction and design. We will continue to work with the Lawrence Drive community. Mr. Abowd stated their concerns for Julie Lane including safety, accidents have occurred, steep grade, no lights, response time for EMS, access for large vehicles like refuse trucks, UPS, etc. Ms. Perez spoke about Parkwood Drive and commented about the long distance for students to walk from bus stop, EMS response time, it may be high cost, but the need is there, fire chief provided a written response supporting upgrade of the roads in this area.

2. Monique Coleman spoke about the HHS/CDBG program and partnering with TNR. This collaboration started prior to the bond funding and task force. The LMI census mapping we are using regarding the Substandard Road and other programs. She also spoke about HHS surveys of a neighborhood and may not be timely for this phase of the Substandard Road Program. She let us know that the threshold is 50.47% and higher to be considered low income and may be acceptable for grant funding. She will work with us as needed. Patrick wanted the task force to consider the USDOT equity layering/categories. He thinks those may be more appropriate. David agreed that we will stick with the HHS census layering we have for the time being.
3. Kathy went over the Chapter 384 bullet items she sent out earlier in the week.
 - a. Items are:
 - i. Substandard Road standards shall apply to substandard road projects. – This is a critical item for the program. The Task Force will consider making a recommendation to the Court on this item and include in report. TNR recommends keeping current substandard road standards. If this changes, the number of roads improved will be reduced and instead of a 10-year program, could be many more years.
 - ii. Monetary contributions from the community - In general, 3 task force members stated that funding by a community in the future may not be desirable. 2 task force members had other ideas about funding. TNR does not recommend changing a ranking after the assessment is done based on this item.
 - iii. ROW and/or easement donation from the community – In general, this may be kept as is, Task Force to consider further.
 - iv. Number of lots developed on any road or segment to be greater than 25% - May need to provide updated wording. Travis County does not want to get in the construction business for developers.
 - v. Petition by community – Task Force agreed a petition or other acceptable document confirming community support is warranted.
 - vi. Existing private improvements in ROW or easement – Task Force to consider. Kathy noted that the requirement to remove masonry mailboxes are a primary concern for communities.
 - vii. Evidence of communication with the community's utility service provider including who pays for relocation – Task Force to consider.
 - i. Reword 384.009 (j) (3) Prioritize applications using the criteria (i)(1)-(4) to the Task Force recommendation for prioritizing – Wording may be replaced with matrix.
 - b. Glen and GeNell will work on Chapter 384 language and with Kathy if needed.

- c. After much discussion, an important point was made, the Task Force is ranking not qualifying roads. Qualifying will be left to TNR and the Court. We need to keep this thought in mind moving forward. The Task Force recommendation/report may need to quantify guidelines that are not covered by the matrix including roads that are not viable.
- 4. Kathy presented Draft short list to Task Force and Travis County representatives. Since it is draft the document will not be posted.
 - a. Kathy will rank all the roads on the short list through the current matrix.
 - b. Draft short list includes roads provided by a precinct, roads in precinct 1 & 4 provided by Kathy, and roads presented to the Task Force by citizens. Mr. Abowd asked if Julie Lane is on the list, Kathy confirmed it is but not ranked.
- 5. Rajeev will work on the matrix and send out a new one if appropriate. I didn't capture comments regarding the weighting but those may change. We requested an item be included regarding drainage as discussed regarding Deer Creek Skyview. We talked about roads that will not be built due to constraints and if the matrix will reflect that.
- 6. Kathy asked if the Task Force wanted to meet next week, 2/14/24. The Task Force agreed to work on assignments and not meet next week. We have a lot to do so we may need to have an additional meeting.
- 7. We will meet 2/21/24 and continue review of assignments, ranking of DRAFT short list roads and agenda items not covered today or brought forward.
- 8. Send Kathy comments regarding the minutes and she will update meeting minutes.

Attachments:

Sign-in sheet
Deer Creek Skyview
Mr. Mullins matrix recommendations

Handouts and information from prior meetings will be posted at the webpage. A large amount of scanning is necessary to get those online.



Substandard Roads Task Force
Sign-in Sheet

February 7, 2024

Name	Role	Contact information
Jared Brown	Resident (DCR)	713-851-1683 jaredbrown333@gmail.com
Dillon Richmond	Resident (DCR)	620-381-4629 d11richmond93@yahoo
Glenn Trubee	Committee Member	512-203-0632 GTRUBEE@GAPL.org
Philip Mullins	Resident DCR	512-587-4612 philip.mullins@utexas.edu
Mick King	STAFF	
Attardian		
Monique Coleman	HHS	
Don Lee	Taskforce	512 487 2845
Ying V.	HHS/CDBG	
Geoff G	Taskforce	lyoungt@gmail.com
Jim Lavender	Travis Settlement	jim@jrlavender.com
Larry Coville	Travis Settlement	512 543 2712 Larry@LakewayChurch.net 512 425-4109

Deer Creek Skyview

605 Linear Feet

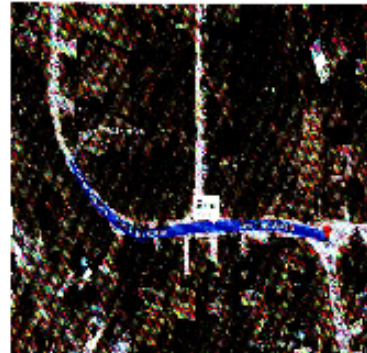
Issue: Drainage from a maintained road is impacting the substandard segment of Deer Creek Skyview.

Improving Deer Creek Skyview will:

- Provide connectivity from Stratus to Sandy Beach
- Improve Emergency response time
- An addition ingress/egress for Deer Creek Ranch community
- Improve the flow of traffic for Deer Creek Ranch
- Allow for families to safely walk/ride on the street
- Allow to be considered for School Bus route and stop
- Decrease poor visibility due to water covering the road
- Decrease risk of serious damage to an individual and/or vehicle. No streetlights and the defects in the current road have a high risk of rolling a vehicle due to size of ravine in middle of road (A standard vehicle road tire has a diameter of 17 inches. The current ravine has a depth of 17 inches)
- Provide better access to homeowners mailboxes
- Allow for better access for delivery vehicles and service vehicles (School Bus, USPS, Recycling, Trash, Amazon)
- Decrease stagnant water from sitting in craters in the road (Decreases risk of mosquitos/pests)
- Decrease gravel pollution to creeks and community lakes due to runoff
- Decrease environmental impacts due to road dust (Air quality and decrease vehicle maintenance)

Additional Support for Deer Creek Skyview:

- 15 lots (7 homes) directly impacted, but this would provide access to all East Deer Creek Ranch (161 homes)
- All neighbors directly impacted are in favor of improving the road
- Emails and calls have been submitted to Travis County
- Total Project Cost: \$242,000



Feb. 4, 2024

To Travis County Substandard Roads Task Force

eNell Gary, member, egary4@gmail.com

Mick Long, Mick.long@traviscountytexas.gov

Patrick Lopez, member, c/o lucy.oglesby@traviscountytexas.gov

Rajeev Jain, member, rjain48105@gmail.com

Dan Lee, member, Daniel.lee@dusd.net

Glen Trubee, member, gtrubee@ctfr.org

Kathy Hardin, Katharine.hardin@traviscountytexas.gov

To Members of the Travis County Substandard Roads Task Force,

I am offering the following suggestions regarding the decision matrix. All criteria require either a Yes or No response or a value that can be measured. This eliminates subjectivity and makes the process a little more "scientific".

I will attend the Task Force meeting Feb. 7 and will be happy to answer any questions.

Sincerely, Philip Mullins, resident, 10301 Park Wood Dr., Deer Creek Ranch

Some suggestions regarding the Qualifying Criteria

Project Benefit quantifiable in Dollars:

Number of miles of the road section under consideration (as determined by TNR).

Total Project Cost- estimated by using linear feet of road section and \$/L.F.
(estimated at \$400/L.F).

Number of residents- current, based on 2.8 residents per built structure (unless there is evidence of group homes, schools, etc. along the road section under consideration).

Number of residents-when built out, based on count of building lots as platted.

Benefit/\$, currently, total project cost divided by current residents.

Benefit/\$, when built out, total cost divided by # of residents when built out.

Project Benefit not quantifiable in Dollars

Per Person Benefit Score, based on number of current residents.

Per Person Benefit Score, based on number of residents when built out.

Criteria used to calculate Project Benefit not quantifiable in Dollars.

Connectivity

(Connectivity from the resident's point of view is considered in Emergency Response, School Bus and Safety. This criterion looks at connectivity as it applies to the general public.)

Can this section be used as a through-road?

If the section can be used by the general public as a through-road, then Yes.

If the section can be used to access a facility such as a park or school, then Yes.

If the section will be used only by residents living along the road, then No.

Emergency Response

Fire Safety, wildfire, number of acres accessed only by this road.

If access can be had by another road, then 0

Fire Safety, structure fires, number of houses accessed by this road.

If access can be had by another road, then 0

Currently.

When built out.

First Responders, number of houses accessed by this road.

Currently.

When built out.

School Bus

If this is not a through road, is there a turn-around? Yes or No.

Number of residences within ¼-mile of the road.

Currently.

When built out.

Safety

Is there an alternative all-weather evacuation route? Yes or No.

Community Support

Is there an HOA or community association? Yes or No.

Is the association active? Yes or No.

Have the residents submitted a petition? Yes or No.

Percentage of households who signed the petition.

If no petition has been submitted, then 0.
Number of households that will refuse to grant ROW.
(This is not known at this stage of the process.)

Equity

Does the road section service a disadvantaged population, based on Transportation Disadvantaged Census Tracts tool from DOT? Yes or No.

Environmental Impact

Floodplain- Yes or No

If Yes, then this road section is not in consideration.

If No, then this road section is considered.

Drainage

Number of dry creeks traversed/culverts required.

Poor Visibility

Will paving this section improve safety at hairpin curves?

Do hairpin curves exist? Yes or No.

Will paving this road eliminate one-lane sections?

Are there one-lane sections along this road section? Yes or No.

Volume of traffic

Estimated vehicles per day currently.

Estimated vehicles per day when built out.

Does the road connect to an existing County maintained road? Yes or No.

Grading

Perhaps all Yes or No answers can be considered to be qualifying or disqualifying, especially at this early stage of what is hoped to be a multi-year paving project.

The criteria that yield a real value (such as, Fire Safety, wildfire, number of acres accessed only by this road) could be converted to a 1 to 10 or 1 to 3 ranking after the facts are known.

More subjective criteria (such as, Is there an HOA or community association? Yes or No. Is the association active? Yes or No.) could be ranked 1 to 10 or 1 to 3 based upon the experience of the Task Force.

Prepared by Philip Mullins, 512-587-4612, philip.mullins@utexas.ed