

Substandard Roads Task Force
Meeting Minutes
January 10, 2024

Please sign in sheet attached.

1. Introductions by all
 - David, Commissioner Howard, John and Kathy discussed workings of the Substandard Road Program and some expectations. Primary expectation to prioritize roads, rank substandard roads by matrix or other means
 - Glenn stated he will look at emergency access aspect
 - Nicodemus stated he is not on the task force but lives on a substandard road
 - Patrick stated he was on the CBAC and wants to see this through
 - Dan stated he is transportation director and brings that perspective and other
 - GeNell stated she is a risk mgmt. professional
 - Rajeev stated he is from the CBAC.
2. Discussion of the Substandard Road Program as it currently exists.
 - Kathy provided a quick review of Chapter 384, prior review and assessment of requests to participate. Mapping used, Google Earth, TNR GIS Viewer using various map layers. Discussion of roads receiving prior approval, primarily residential roads, a few commercial substandard roads.
 - Kathy will provide resources to Task Force for their to use offline GIS viewer, list of substandard roads, roads already approved, and draft incomplete version of constituent contact list. at any time. Viewer prepared by TNR GIS, Jaime Escobar. Based on preliminary thoughts, what layers would be helpful for the Task Force on the Viewer?
 - Group discussed low water crossings and funding for improvement, one-way in/one-way out, equity LMI, School locations, walking to school, fire code, traffic volumes, and sidewalks. Request for cost per linear foot of sidewalk requested.
3. Funding and costs were discussed
 - 2023 Bond package included \$10M for substandard roads.
 - Current estimate to upgrade a road to substandard road to standards is \$400-450 per linear foot. If the standards change the cost will increase and reduce the length of improvements.
 - Further discussion of costs to upgrade include drainage, road grades, utilities, etc. Drainage is a bigger factor and could drive upgrade costs.
 - Depending upon means to get project “approved”, we may want to send a communication to the Court for consideration. Timing could be to make communication now for clarification or include in report for Court.
 - For example, the Substandard Road Program has less stringent standards to get roads into the County Maintenance plan.
 - Does the Task Force want to keep current standards and permitting process.
 - Current estimate of 15% for engineering and \$400/lf may be obsolete depending upon path forward.
4. Review future agenda discussions and timing.

Reminder of future Discussions
Draft Current and Future Task Force Agendas

Week 1 – January 10, 2024

- Introduce County staff (Katharine Hardin, John Routh and David Greear)
- Introduce Task Force Committee members
- Discuss history, summarization, and challenges of substandard roads program
- Lay out budget
 - Bond budget for Substandard roads is: \$15M
 - Provide list of Substandard Roads to Committee (attached)
 - Provide general guidance on the cost per foot for a project

Week 2 – January 17, 2024

- Task Force discuss how they would like to brain storm ideas for assessing roads.
 - What would move a road to the top of the list?
 - Kathy will scribe ideas for group
 - The Task Force can decide what parameters to consider and how to rank.
 - Task Force to provide Kathy with a list of parameters. She will work on developing a draft road list for future consideration.
- Determine cash flow over 5 years for projects
- Based on Task Force parameters, Kathy will work with Jaime to create a road list. Timing for next meeting to be determined. Depending upon time to create the draft list a week may be skipped.
- Continue discussion of standards for Substandard Roads if necessary. If a decision is made to take an item to Court for their consideration, keep in mind it will take 2 weeks to get on their agenda.

Week 3 – January 24, 2024 (may be a skip depending upon time to create draft list)

- Continue selection of roads

Week 4 – January 31, 2024

- Committee to review their selections and make adjustments their selected road segments.

Week 5 – February 7, 2024

- Committee to review their final selections and draft report.
- Creation of report by Task Force or with assistance from Kathy

Week 6 – February 14, 2024

- Committee review final report.

Substandard Roads Task Force

Sign-in Sheet

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Name	Role	Contact information
Nicodemus Abowd	Resident	512-988-3701 nabowd@gmail.com
Brianna McBride	Policy Advisor Pt.3	832-359-6153 brianna.mcbride@traviscountytx.gov
Genell Gary	Task Force member	737-297-8827 tggary@gmail.com
Mick Long	STAFF Asst. Harold	
Patricia Lopez	Member	210-273-4323
Rajeev Jain	Member	734-846-0960 rajeev48105@gmail.com
Dan Lee	Member	512 487 2845 daniel.lee@dusd.net

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Name	Role	Contact information
Glen Toubee	County Member	GTRUBEE@CTFR.ORG 512-203-0632

Kathy Hardin Substandard Road Program Manager Katharine.hardin@traviscountytx.gov